



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		MUGBERIA GANGADHAR MAHAVIDYALAYA
• Name of the Head of the institution	Dr. Swapan Kumar Misra	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	9002275816	
• Mobile no	9002275816	
• Registered e-mail	mugberia_college@rediffmail.com	
• Alternate e-mail	mugberia_college@mail.vidyasagar.ac.in	
• Address	Vill - Bhupatinagar, PO- Bhupatinagar, Dist - Purba Medinipur	
• City/Town	Contai	
• State/UT	West Bengal	
• Pin Code	721425	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Rural	

• Financial Status	UGC 2f and 12(B)																														
• Name of the Affiliating University	Vidyasagar University																														
• Name of the IQAC Coordinator	Dr Prasenjit Ghosh																														
• Phone No.	9434417849																														
• Alternate phone No.	9434611354																														
• Mobile	9434417849																														
• IQAC e-mail address	mugberiacollege.iqac@gmail.com																														
• Alternate Email address	prasenjitghosh77@gmail.com																														
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.mugberiangangadharmahavidyalay.ac.in																														
4.Whether Academic Calendar prepared during the year?	Yes																														
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.mugberiangangadharmahavidyalaya.ac.in/images/Academic_Calendar/1706519789Academic%20Calendar%20%202023-2024,%20JM.pdf																														
5.Accreditation Details																															
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>70.0</td> <td>2007</td> <td>31/03/2007</td> <td>30/03/2012</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.62</td> <td>2013</td> <td>25/10/2013</td> <td>24/10/2018</td> </tr> <tr> <td>Cycle 3</td> <td>B+</td> <td>2.71</td> <td>2019</td> <td>01/04/2019</td> <td>31/03/2024</td> </tr> <tr> <td>Cycle 4</td> <td>A</td> <td>3.12</td> <td>2024</td> <td>09/08/2024</td> <td>08/08/2029</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	70.0	2007	31/03/2007	30/03/2012	Cycle 2	B	2.62	2013	25/10/2013	24/10/2018	Cycle 3	B+	2.71	2019	01/04/2019	31/03/2024	Cycle 4	A	3.12	2024	09/08/2024	08/08/2029
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Cycle 4	A	3.12	2024	09/08/2024	08/08/2029																										
6.Date of Establishment of IQAC	20/09/2007																														
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																															

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
IQAC	Seminar	NAAC	2023	Rs 30000
Philosophy	Seminar	ICPR	2023	Rs 30000
Mugberia Gangadhar Mahavidyalaya	Installation of Rain Water Harvesting	Bhagwanpur - II Panchayat Samity	2023	Rs 2,10,076
Mugberia Gangadhar Mahavidyalaya	Community Leach Pit	Mugberia Gram Panchayat	2023	Rs 79024
Mugberia Gangadhar Mahavidyalaya	construction of Leach Pit	Mugberia Gram Panchayat	2023	Rs 79225
Mathematics	R & D	WBDST	2023	Rs 387119
Mugberia Gangadhar Mahavidyalaya	Mushroom Cultivation under R & D	District of Horticulture Office, West Bengal	2024	Rs 33250
Mugberia Gangadhar Mahavidyalaya	Biogas Production under R & D	District of Horticulture Office, West Bengal	2024	Rs. 10000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes

<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
<ul style="list-style-type: none"> If yes, mention the amount 	Rs 30000
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
1. Completed NAAC 4th Cycle Accreditation process and submitted AQAR 2022-23	
2. Conducted 5 days Faculty Development Program on Teaching Learning Evaluation Processes related to NEP 2020 and Updated Regulations of Career Advancement Scheme dated 30.04.2024 to 09.05.2024	
3. Published Newsletter for 2023-24 session highlighting significant activities done during the session	
4. Published an edited book with ISBN entitled "Revised Accreditation Framework of NAAC: Roadmap towards quality initiative in rural colleges" from an International Publication	
5. Initiated to conduct new certificate courses and guided the teachers to submit R & D project proposal	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Planning for NAAC re accreditation (4th cycle)	Completed the process
Initiation to prepare AQAR 22-23	Submitted the same
Initiation to conduct more certificate courses in the academic session 23-24	Various departments of the college conducted about 13 new certificate courses during the year
IQAC suggested to the faculties for submitting research proposal to various funding agencies	Dr. Bidhan Chandra Samanta, Department of Chemistry and Dr Wadut Shaikh, Department of Physics submitted Research proposal to SERB under SURE
Initiation to submit proposal for funding related to establishing rainwater harvesting unit and soak pits	Govt of West Bengal pleased to approve the proposal and provided work order to Bhagwanpur Block II for constructing the said unit in the college campus
Initiating the process of establishing Small Mushroom Production Unit in the college campus under RKVY project of Govt. of WB	RKVY unit of Govt. of WB sanctioned the project and the college established the same unit within the campus
Initiating the establishment of Biogas production unit	RKVY unit of Govt. of WB sanctioned the project and the college established the same unit within the campus

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
Governing Body	Nil

14. Whether institutional data submitted to AISHE
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Year	Date of Submission
2022 - 2023	07/03/2024

15. Multidisciplinary / interdisciplinary

Mugberia Gangadhar Mahavidyalaya stands out for its proactive approach to curriculum enrichment through the dedicated efforts of its Internal Quality Assurance Cell (IQAC). This commitment is evident in the institution's emphasis on interdisciplinary and multidisciplinary activities that offers a unique social context and perspective to the teaching-learning process. This forward-thinking approach not only enhances the overall educational experiences but also aligns with the anticipated paradigm shift in higher education outlined in the government's new education policy 2020. Anticipating the changing landscape of higher education, the IQAC's endeavors showcase foresight, positioning the institution to seamlessly embrace the new policy when implemented. The college has consistently championed a multidisciplinary approach in both academic and cocurricular activities, encouraging students to engage in projects that transcend traditional course boundaries. Notably, this approach is particularly emphasized in Environmental Studies and Post Graduate Studies. Additionally, the college has introduced several certificate courses, organized multidisciplinary seminars on chosen themes and concepts that span beyond academic fields as well as the relationships between other fields and the actual world. DBT Star college scheme has given the opportunity to expand the multidisciplinary approach to other departmental students and has been doing a great work to create connections with industry and make teaching, research, and training at the College relevant to the demands of the economy at the national and international levels, pedagogical practices must be developed in a way that instills selflearning skills in students, enabling them to become lifelong learners capable of meeting the challenges of an uncertain future. Over the last five years, Mugberia Gangadhar Mahavidyalya has introduced 38 certificate courses for undergraduate and postgraduate students, fostering a rich and diverse learning environment. The institution has also organized more than 150 interdisciplinary events, including seminars, lectures, webinars, poster presentations, quizzes, debates, and group discussions. These activities delivered by both faculty members and invited speakers cover a broad spectrum of topics such as cyber security, entrepreneurship, socioeconomic impact, biogeochemistry, gender issues, environmental awareness, and sustainable development. These lectures serve as a platform for students to grasp the significance of adopting an interdisciplinary approach in academia, offering

practical insights into solving national and global issues. By delving into varied efforts towards introducing entrepreneurship study, Start-ups, MOUs for industry academia relationship and waste management, etc., the students are well-equipped to navigate the complexities of the modern world. In essence, Mugberia Gangadhar Mahavidyalya's commitment to interdisciplinary education not only reflects its dedication to academic excellence but also prepares students for the challenges and opportunities of the evolving educational landscape.

16.Academic bank of credits (ABC):

Academic bank of credit provisions that are intended to enable various entry and exit points in their academic programmes are included in the NEP 2020. The concept of earning and depositing credit through national programmes like SWAYAM, NPTEL, and COURSERA is creative. As part of NEP2020, students are encouraged to learn digitally, and this initiative will be considered for credit accrual and transfer in this provision. The college website has an integrated digital learning portal to help students. ABC is the virtual and digital repository that serves as a comprehensive storehouse, meticulously documenting and archiving the academic credits earned by individual students throughout their entire learning journey. Vidyasagar university, in its letter vide ref. no - VU/IC/Misc/102/2023, dated 28th June 2023 have decided to implement the Academic Bank of Credits for all its students. Before implementation, a workshop on "Implementation of Academic Bank of Credit" has been organized on 29th of November 2023 at Vidyasagar University where principal as a delegate was present. The university made it obligatory for all students from the academic year 2023-24. This strategic move aligns with the evolving landscape of education, emphasizing transparency, efficiency, and adaptability. The college after receiving feedback from the university have created a ABC portal in the college website for the students so that a student can earn credits and get programs completed. It also enable the institution to record student credits and preserve their integrity, authenticity, and secrecy. In future the college will preserve data on digital credit transfer, credit recognition, and numerous entry and exit for students. NEP2020 increases openness and contributes to the development of a more adaptable methodology for curriculum design and development. By centralizing credit information in a digital format, the ABC enhances accessibility, allowing students to easily monitor and manage their academic progress. It serves as a dynamic record, showcasing the diverse range of courses, workshops, and experiences undertaken by students. Additionally, the ABC fosters a sense of accountability and empowerment, encouraging

students to actively engage in their educational path. From an administrative standpoint, the ABC offers a centralized and efficient system for managing academic records. This digital platform minimizes the likelihood of errors and facilitates quick retrieval of comprehensive academic histories. The institution can use this data to gain insights into academic trends, assess program effectiveness, and tailor educational offerings to better meet the evolving needs of students. Furthermore, the introduction of the Academic Bank of Credits positions our institution at the forefront of educational innovation, showcasing a commitment to modernizing academic practices in accordance with the guidelines set forth by the affiliated university. As we continue to embrace technological advancements, the ABC represents a transformative tool that not only enhances the academic experience for students but also underscores our dedication to staying at the forefront of progressive and student-centric education.

17.Skill development:

The college is dedicated to providing a diverse and comprehensive range of academic programs and skill development courses to meet the evolving needs of students and the contemporary job market. The Institution offers Master of Vocational (M.Voc) program in Food Technology, Nutrition & Management, and Bachelor of Vocational (B.Voc) programs in Food Processing and Tourism & Hotel Management which to a great extent offered specialized knowledge and practical training for students pursuing careers in these dynamic industries. In addition to these, our institution recognizes the importance of short-term, focused courses to enhance the skill sets of our students. The Diploma programs in Tourism & Hotel Management, Computer Application & IT, and Soil Management by Vermi Composting cater to specific areas equipping students for roles in these respective fields. The UGCsponsored certificate courses in Communicative English, Yoga Therapy, Business Management, Income Tax Practice, and Human Rights Education exemplify our commitment to holistic education. These courses not only contribute to the overall development of students but also align with industry demands, ensuring our graduates possess a wellrounded skill set. Furthermore, in response to emerging trends and industry demands, our institution has introduced a total of 41 certificate courses/diploma courses/short term courses over the last five academic years. These include innovative offerings such as Vermi Composting, "Skill Development Course for Scientific Documentation using Latex," and courses on MATLAB, CProgramming, Microsoft Word, Spoken Sanskrit, and Power point Presentation, etc. This proactive approach reflects our dedication to staying abreast of technological advancements and

fostering a culture of continuous learning and skill development. The inclusion of courses like Vermi Composting and Scientific Documentation using Latex underscores our commitment to practical, hands-on learning experiences. Additionally, the skill development courses on popular software tools and languages like MATLAB and C-Programming contribute to preparing students for the demands of the contemporary workforce. The students, specially from Tourism & Hotel Management and Nutrition are encourage to do various job orientated skill based industrial training in several industrial sectors all over India. For example, students of nutrition department have attended training programme at SOBISCO BISCUIT, AMUL, RED COW DAIRY , BENGAL BAVERAGES etc. Through these training programmes they have successfully learnt how to make JAM & JELLY, MANGO PICKLE, PAPAD etc. Besides these, each department of the college displayed a colourfull & thoughtful wall-magazine on various topics annually which help the students to increase their thinking ability, creativity skill, communicative skill, desinging skill etc. In essence, the college's diverse academic programs and skill development courses aim to provide a well-rounded education, ensuring that our students are not only academically proficient but also equipped with the practical skills and knowledge required to excel in their chosen fields.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian culture must be conserved and preserved for upcoming generations by means of our educational system's methodical transmission of knowledge about culture, history, the arts, languages, and customs. One of the key characteristics that are thought to be significant for kids is cultural awareness and expression since it gives them a feeling of identity, belonging, and understanding for the cultures and identities of others. Bearing in mind the fact, the institute has initiated different programmes. The department of Sanskrit has made tremendous effort to develop Sanskrit speaking proficiency among its students. Department of History has been doing its best to incorporate different skill-based capacity programme on terracotta modelling. Science departments have portrayed wall magazines incorporating various scientific inventions done by the early scientists. Mathematics department have emphasising the importance of Vedic mathematics to its students. APC Roy, Ramanujan memorial lectures are organized in regular intervals. The Department of Philosophy and other departments have also initiated programmes to develop the concept of IKS through various departmental activities. Students were motivated to learn other Indian languages through online courses. IQAC has asked the teachers

to do research on tribal languages and cultures. Students were also asked to participate in cultural programmes and showcase traditional Indian dance. The music department has also retained some of the oldest musical instruments in the department for the students, so that they will have the knowledge of old traditional instruments. Most of the UG and PG curriculum taught in the college has IKS related chapters which is very significant. Since the last five years, the college has arranged more than 200 seminars/webinars in online/offline mode in order to disseminating the knowledge of India's cultures and traditions to our students and teachers in all spheres of life, and for this, the college has invited local educationist, writers, crafts persons, and other experts as resource persons to talk on various subjects so that the knowledge of Indian culture is promoted.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The adoption of Outcomes-Based Education (OBE) in Higher Learning Institutions under India's National Education Policy (NEP) 2020 has prompted a comprehensive evaluation of Course Outcomes (COs) across Science, Arts, and Commerce UG & PG programs. This study aims to assess student achievement regarding the outlined COs across all courses offered by the college. OBE emphasizes the alignment of teaching strategies, learning activities, and assessment tools with predefined COs. Across disciplines such as Mathematics, Nutrition, Physical Education, Bengali, Zoology, Chemistry, History, and others, OBE principles are integrated to ensure holistic student development. Teaching methods have evolved to cater to diverse learning needs, employing innovative approaches like flipped classrooms, problem-based learning, and collaborative environments. These methods facilitate critical thinking and creativity among students. Learning activities engage students in projects, dissertations, presentations, assignments, group discussions, and debates, fostering teamwork and communication skills. Assessment process have diversified to include google form, class tests, quiz, debate, elocution, ppt presentation, assingment solve, peer evaluations, and real-world tasks, providing a comprehensive evaluation of students' knowledge and skills. Through the study of Mathematics, students demonstrate not only problem-solving skills but also real-world application. In History, analytical thinking is emphasized alongside factual knowledge. Subjects like Zoology and Chemistry incorporate practical experiments and research projects, bridging theory with application. In Bengali, English & Sanskrit departments, linguistic proficiency is assessed through creative writing and literary analysis. Commerce programs employ case studies and internships to provide practical exposure. Overall, OBE has

transformed education by prioritizing skill development and application-oriented learning, ensuring graduates are equipped for the dynamic 21st century landscape.

20.Distance education/online education:

During the pandemic, digital tools and online courses were used extensively by the college in order to sustain the academic flow. During Covid-19, traditional teaching methods were completely disrupted when the epidemic forced the shutdown of physical institutions. The institution quickly made the plan and devised fresh strategies for carrying on education through online teaching-learning. A framework for online teaching and learning strategies was created to give every student access to an engaging, individualised learning environment. Careful planning was done by the IQAC for the shift from traditional classroom education to online education with the aid of virtual classrooms and other essential online tools to maintain providing high quality education. Virtual apps like Zoom, Google Meet, and others are utilized for the same. 12 Teachers were also asked to do homework for online teaching learning and successfully completed various FDP programmes during lock down period. The college has arranged online webinars in regular intervals by using Google Meet and Zoom platform. Teachers were connected with students from anywhere with the help of various app. They can also interact with students in-person in the classroom and through WhatsApp groups, offering advice and course materials. To enhance their education, the students were exposed to new applications and ICT resources. Students have flexibility in using the study materials since they were available in the WhatsApp group. Students who needed extra help to reduce mental stress and become more involved in the learning process received it through virtual platform. Completing the homework, online examinations, and syllabus was feasible according to the schedule. Large number of students have participated in the online certificate courses/workshop programme offered by Govt. and Non-Govt. organization like Bajaj Finserv activate etc.

Extended Profile

1.Programme

1.1 826

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 **3111**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **1161**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **665**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 **123**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **125**

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	826
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	3111
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1161
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	665
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	123
File Description	Documents
Data Template	View File

3.2	125
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	75
Total number of Classrooms and Seminar halls	
4.2	20433101
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	193
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Effective Planning: Ø Meeting of the Academic Council Ø Departmental meeting Ø Academic Calendar Ø Teaching Plan Ø Uniform Time Table Ø Syllabus Distribution Ø Induction Programme Ø Departmental Orientation programme. Ø Inclusion of certificate courses, project and field visit Ø Remedial class for slow learners Ø Arrangement of Tutorial and Remedial classes Ø Results analyses to sort out the performances.

Delivery: ICT based Teaching - Learning, Debate/wall magazine/Quiz/ PPT/Field visit/Project Presentation to support to POs & COs, Purchase of more Library Books, Wi-Fi facility throughout the campus, Conducting FDP for updating the knowledge of Teachers, Providing Question banks, Strictly maintain Continuous Internal Assessments Procedure Ø Mentor Mentee program, Arranging Skill Development program, Parent-Teachers and Students Meeting, Alumni meet, Collecting and reviewing feedback from students, parents, alumni, teachers, and employers.

Documentation: Teachers Diary, Self- Appraisal, Maintenance of Class attendance record, Departmental files, Display in College Webpage

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/certificate.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar, prepared by the academic committee, ensures a systematic routine for curricular and extracurricular activities throughout the year. The College is affiliated to the Vidyasagar University and abides by the dates of examinations fixed by the University for the different Semesters. The Academic Calendar provides tentative dates for the commencement of sessions, internal and University examinations, holidays according to the Government of West Bengal Holiday List and institution-level events like College Foundation Day, Annual Sports Day, Annual Cultural Programme, and Prize Distribution and so on. Vacations and session breaks are also mentioned in the Academic Calendar, especially for the benefit of outstation candidates. The College strives to adhere to the Academic Calendar with utmost sincerity so that students, teaching and nonteaching staff remain aware of upcoming events. The CIE consists of class tests, internal assessments and tutorial projects. Besides the assessments of the CBCS curriculum, individual teachers take revision tests and set assignments in order to evaluate the understanding of students on the topics taught. Remedial Classes and Mentoring classes also enable the teachers to clarify doubts, pay individual attention to students and assess their progress.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/internal_assessment_uq.php

1.1.3 - Teachers of the Institution participate

A. All of the above

in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

26

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2331

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college affiliated to Vidyasagar University follows a curriculum where in several undergraduate and postgraduate programmes incorporate their course which cover gender issues, Environment, professional ethics, Sustainability and Human values. Gender issues. To spread awareness among the girls students, a special paper as prescribed in the syllabus on Women's Writing example in English literature, Sem-V, CC - 12, Philosophy, GE - 2, Political Science- semester 1, CC - 1) is taught in classes to spread knowledge of women's rightsetc. Environmental Geography, Sustainable Development in BSc Honours and in Geography, Environmental History of India (Early India and Medieval Period), Gender & Education in India in BA Honours and General in History, Women Health and Nutrition in BSc Honours and General in Nutrition. Environmental ethics The College offers courses on Environmental Studies. The College conducts the certificate course on vermi composting. The College has a clean and green campus with facilities like Solar power grid and vermicomposting units. The College conducts projects in Environmental studies on various environmental parameters of the campus.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

87

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2506

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://www.mugberiangangadharmahavidyalaya.ac.in/feedback.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mgm-cloud.in/feedbackreports/FBDetailsChart.aspx?LinkID=9&chartname=Pie
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1616	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

377	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In the Session 2023-24, teaching- learning had to be done through offline teaching could be arranged at college. Tutorial classes were held for enabling proper understanding. Remedial classes were arranged for slow learners as per requirement. Mentoring classes also tried to ensure individual interaction between students and teachers. The scopes of improvement have also been discussed with the students as well as with the parents. Doubt clearing sessions were also arranged for them. Advanced learners were encouraged to take part in various webinars, workshops and seminars so that they can listen to eminent scholars and enhance their knowledge and skill. Advanced learners were mentored accordingly and encouraged to contribute the articles to Departmental wall magazine . Advanced learners of different departments were motivated to present their papers in various students' seminars and often they were provided with advanced research articles so that they can frame better answers to the questions. They were also motivated to participate in group discussion, essay, poster, quiz competitions, power point presentation organized by the college and other institutions.

File Description	Documents
Paste link for additional information	https://www.mugberiangangadharmahavidyalaya.ac.in/images/IOAC_NACC/1738229082AOAR%202.1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3111	123

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods:

Participative Learning: ICT based capacity building program . Participating in Community works , ICT based Certificate Courses üModel presentation , ICT based quiz competition , Class Discussions , Assignment Solve ,Participation in Drama

Experiential Learning: Project-Based Learning, , Workshops and Hands-on- Activities üActive participation in presentations, internships, practice teaching , Field Trips excursions, educational tours including report submission üIndustrial Training, Leadership camp ,PPT presentation in a seminar, workshop.

Problem Solving: Case Studies, Wall magazine ,Lab Experiments ,Dissertation work includingpractical implementation and presentation using ICT enabled tools.

Digital Resources for Learning: The incorporation of online lecture series, Learning Management Centre, and E-library

Utilize multimedia platforms like YouTube, WhatsApp, Email, Google Classroom, and Google Drive for comprehensive learning experiences.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://mgm-cloud.in/webfront/projectlist.aspx

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

2.3.2: Teachers Use ICT Enabled Tools for Effective Teaching-Learning Process

At Mugberia Gangadhar Mahavidyalaya, the integration of ICT (Information and Communication Technology) tools in the teaching-learning process significantly enhances the educational experience. Faculty members actively utilize a variety of ICT-enabled resources to make classes more engaging, dynamic, and interactive. Smart classrooms equipped with projectors and audio-visual aids facilitate multimedia presentations, videos, and virtual simulations, enabling students to grasp complex concepts more effectively.

Online platforms like Google Classroom, Zoom, and Microsoft Teams are employed for conducting webinars, online classes, and assignments, ensuring seamless learning even in remote settings. Teachers incorporate e-content such as PowerPoint presentations, digital study materials, and video lectures, supplemented by interactive quizzes and real-time feedback tools to promote active student participation.

The college library provides access to e-books, online journals, and educational databases, empowering both teachers and students to explore beyond the traditional curriculum. Teachers frequently use subject-specific software, open educational resources (OERs), and online laboratories for practical demonstrations and experiments.

Workshops and training sessions are regularly conducted to enhance ICT proficiency among faculty, ensuring the adoption of innovative methodologies. This comprehensive ICT integration aligns with the college's commitment to fostering a modern and inclusive academic environment, preparing students for future challenges.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

123

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

123

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

27

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1224 years

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College has a regular, robust and transparent system of internal assessment for every course offered under CBCS and CCFUP--NEP 2020 following the regulations of the Vidyasagar University. At the commencement of academic session 2023-24, rules and regulations, schedule, duration, question pattern and marking system are explained to the students beforehand. If a student fails to appear in any internal examination for some valid and inadvertent causes, necessary arrangements are made to conduct separate evaluation of an absentee candidate. Transparency and security of evaluation are ensured at every step of the process and the marks obtained in these assessments are reflected in the final mark sheets. Besides, other assessments like class tests (theory & practical) are conducted prior to the University Level Theory Exams to evaluate the progress of the students. The results of these assessments were duly intimated to the examinees along with suggestions for improvement and doubt-clearing. Students were regularly made aware of their mistakes and were advised to rewrite answers and send them to the concerned teacher so that he /she is able to check whether the mistakes are properly understood and rectified by the students. To conduct all assessments very smoothly and properly, feedback form of Internal assessment duly filed by the students are collected by the concerned department. The college must submit the aggregate marks of 2 Internal Assessments and class attendance to the Controller of Examination, Vidyasagar University.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/internal_assessment_uq.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In the session 2023-24, the college has maintained a proper and efficient mechanism to deal with any kind of examination related grievance. If any error or discrepancy in students' result is reported, teachers and administrative staff take immediate care of it and efforts are constantly made to redress students' grievances. The College provides all necessary supports if a student wants to apply for review at University Level Examinations. Following the RTI Act, students under the aegis of Vidyasagar University, can also apply for a self - evaluative scope of looking at the photocopy of answers scripts. In case, any marked difference is found in students' class performance and exam results, teachers endeavour to find out the cause and discuss the matter. There is also a Grievance Redressal Cell where students' grievances can be reported and immediately taken care of. Principal of the College and Academic Committee also hold special meeting on results and discuss if any grievance had been found. Feedback is also collected from students and parents and their suggestions are noted. Mentoring system has also been evolved where student- mentees are encouraged to share their problems with teacher- mentors to take proper measures to redress grievances

File Description	Documents
Any additional information	View File
Link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/general_notice.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

In an Outcome-Based Education (OBE) system, educational values guide both what is assessed and how it is done. The Program Outcomes (PO) outline the knowledge, skills, and attitudes students should acquire upon graduation, reflecting the attributes

they gain during their academic journey. These POs are linked to specific Course Outcomes (CO), which define the objectives of individual courses. A matrix maps COs to POs, ensuring alignment with educational goals and facilitating the measurement of student performance of Mugberia Gangadhar Mahavidyalaya..

To assess the achievement of these outcomes, various methods like quizzes, assignments, class attendance, lab work, group discussions, and end-semester exams are used. These assessments help measure higher-order skills such as critical thinking, problem-solving, and communication. Achievement is gauged on a scale from 1 to 3, with 3 indicating full accomplishment of the POs, and below 1.5 suggesting insufficient progress.

The assessment process involves two stages: assessment design and review. Departments utilize both direct (e.g., exams, quizzes) and indirect (e.g., student feedback) methods to measure the outcomes. This data informs program improvement, with weaknesses leading to recommendations for curriculum enhancement. Ultimately, the goal is continuous improvement in teaching and learning, guided by the analysis of program and course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/Files/1733382475CO%20and%20POs%202023-24.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

As per NAAC guidelines, higher education institutions have policies to determine Program Attainment Parameters (PAPs) to measure student learning. With advancements in education, there has been a shift towards assessing higher-order skills such as creativity, critical thinking, communication, and problem-solving. This shift has led to the emergence of the "Assessment for Learning" movement, where teaching, learning, and assessment are closely linked. The assessment criteria aim to balance deep understanding, knowledge integration, and practical application, aligned with course and program goals.

At Mugberia Gangadhar Mahavidyalaya, the IQAC has emphasized corrective assessment measures to teach problem-solving and decision-making. Assessments are designed to mirror real-world, professional tasks, including collaborative work. Transparent and authentic assessment expectations are communicated to students in advance. Faculty members increasingly adopt innovative assessment methods, such as project-based learning and ICT-based teaching tools, alongside traditional methods like quizzes, assignments, and exams.

For indirect assessment, feedback is collected from students at the end of each semester to improve teaching. Each department maps Course Attainment Parameters (CAPs) to PAPs on a scale of 1 to 3, where 1 indicates low achievement, 2 moderate, and 3 high. Teachers face challenges in accurately mapping CAPs to PAPs, but the IQAC assigns a high confidence level (above 90%) as 3, moderate (50-90%) as 2, and below 50% as 1.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.mugberiangangadharmahavidyalaya.ac.in/Files/1733382475CO%20and%20POs%202023-24.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

665

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.mugberiangangadharmahavidyalaya.ac.in/images/IOAC_NACC/1737372781Annual%20Report%202023-24.pdf

2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://mgm-cloud.in/feedbackreports/FBDetailsChart.aspx?LinkID=10&chartname=Pie	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
4.20369	
File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
2	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
2	

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://purbamedinipur.gov.in/animal-husbandry/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution's commitment to fostering innovation is deeply ingrained within the rich tapestry of Indian Knowledge System (IKS). This comprehensive approach is reflected in the establishment of a robust infrastructure dedicated to raising awareness and managing Intellectual Property Rights (IPR). The key entities such as the IPR Cell, Institution Innovation Council (IIC), and Research Development Centre (RDC) serve as pillars in nurturing a conducive environment for innovation to flourish. The IIC of the college, meticulously structured in accordance with the directives set forth by the Ministry of Human Resource Development (MHRD) and the All India Council for Technical Education (AICTE), is instrumental in cultivating entrepreneurial spirit among students. By providing expert guidance on IPR management and facilitating technology licensing, the IIC empowers students to transform their innovative ideas into viable ventures. Initiatives like YUKTI serve as dynamic platforms for students to participate in innovation challenges under the mentorship of faculty members, fostering hands-on learning experiences. Faculty development programs, seminars, workshops and collaborative initiatives amplify the dissemination of IKS, ensuring the preservation and propagation of Indian culture and heritage. Resources like the INFLIBNET serve as invaluable tools, augmenting academic endeavors by providing access to a wealth of scholarly resources and databases

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mugberiangangadharmahavidyalaya.ac.in/IIC-MGM/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

11

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	https://www.mugberiangangadharmahavidyalaya.ac.in/general_publications.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

23

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

18

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Mugberia Gangadhar Mahavidyalaya, situated in a rural area, is dedicated to fostering socio-economic progress within its community through diverse extension activities. The college promotes social awareness, with students and faculty actively engaged in initiatives addressing societal issues.

Key units like the IIC, NSS, NCC, UBA, IQAC, and Research Cell lead activities including awareness campaigns, workshops, and seminars on topics such as sanitation, health, sustainable development, and environmental conservation. Efforts include beach clean-ups, blood donation drives, and recycling projects, along with celebrating events like 'World Earth Day' to emphasize innovation and environmental responsibility.

The college also supports community development through rainwater harvesting, solar power initiatives, and sustainable agriculture practices like organic farming and mushroom cultivation. Students

participate as change agents, conducting educational outreach for schoolchildren and raising awareness on energy conservation and pollution.

The institution provided essential hygiene supplies, food, and supported local kitchens and treatment centers. These activities reflect the college's commitment to community service and the development of socially responsible citizens, embodying the ethos of service and holistic community growth.

File Description	Documents
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/faci_dtls.php?id=10&token=a6f4e53748e3ffc82503a647a6f0b9a7
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

10

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

27

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2483

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

4

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

30

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The 1st three buildings host the classes, while the third building accommodates the library. B.P.Ed classes are conducted in the Eastern building. The campus features a total of 74 rooms, distributed among classrooms (59), laboratories (14), offices (2), teacher's common rooms (14), boys' and ladies' common rooms (1 each), canteens (2), library rooms (3), reading rooms (2), an NAAC room (1), and three hostels - one for boys with 25 rooms and three for girls with a total of 68 rooms. Store rooms (3), NSS rooms (1), NCC rooms (2), ponds (2), and three playgrounds. Three deep tube wells, and 55 toilets for principal, teachers, non-teaching staff, and students. Power is supplemented by generators and inverters with batteries, including the office, principal's room, teachers' room, library, physics laboratory, commerce and mathematics computer rooms, B.P.Ed computer room, geography laboratory, and the Student's Union room. The institution is well-equipped with 191 computers, 45 LCD projectors, 16 laptops, 23 printers, 10 scanners, and one Xerox machine. Both girls and boys enjoy common rooms equipped with TV, and the college provides two canteens. A cycle stand is available for students. The college offers a well-equipped gymnasium, an auditorium. The playground featuring a 200-meter standard athletic track, football, handball,

cricket and hockey arenas, badminton and volleyball courts, khokho and kabaddi grounds, and a gymnasium. The auditorium, situated in the southern portion , has a seating capacity for 450 audiences.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/infrastructure.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In terms of extracurricular activities, the college offers a plethora of options including sports, outdoor and indoor games, a well-equipped gymnasium, an auditorium for seminars, NSS, NCC, cultural activities, public speaking, communication skills development, yoga, and health and hygiene. The expansive playground caters to various sports activities, featuring a 200-meter standard athletic track, football, handball, cricket and hockey arenas, badminton and volleyball courts, khokho and kabaddi grounds, and a multipurpose activity hall functioning as a gymnasium. The auditorium, situated in the southern portion of the building, has a seating capacity for 450 audiences, enhancing the college's ability to host diverse events and activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/Files/Facilities/1714721077Link%204.1.2%20merged.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

53

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/faci_dtls.php?id=58&token=0fd368b523622765dcdf2013436c51b5
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2764153

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is equipped with advanced digital facilities, utilizing the latest SOUL 3.0 software developed by INFLIBNET (UGC). It offers broadband internet (100 Mbps), Wi-Fi, CCTV, and emergency power backup. It ensures inclusivity with a ramp and wheelchair accessibility for physically challenged users.

Spanning 4700 sq. ft., the library includes a reading room seating 80 (60 students, 20 teachers) and 20 computers (12 for students, 3 for teachers, 5 for staff). Operating hours are 10 AM-5 PM (Monday-Friday) and 10 AM-3 PM (Saturday). Resources include 36,439 books, 500 journals/periodicals, 50 dissertations, 18 e-books, 50 CDs, and various magazines and newspapers. Subscriptions

include e-ShodhSindhu (199,500+ e-books, 6,000+ e-journals) and NDL (600,000+ e-books).

Services include barcode-based lending, reading room access, SDI, reference, database search (OPAC/WEBOPAC), internet, reprography, user orientation, and online access to e-resources. OPAC/WEBOPAC is accessible online via library links. In 2023-24, 1,350 books were purchased for ₹3,48,929.

Annual highlights include observing Librarian's Day, with an average daily footfall of 110, 87 book transactions, 20 reading room users, and 5 e-resource and computer users. The library ensures open access for teachers and partial access for students, fostering academic engagement and inclusivity.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://mugberiaopac.aadijatechnologies.com /

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.59829 Lakhs

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

87

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college boasts a comprehensive array of digital facilities, including ample computers with broadband connections across departments, well-equipped libraries and laboratories, smart classrooms with interactive boards and projectors, and digitally equipped conference halls and computer labs. Wi-Fi connectivity spans the campus, facilitating access for students and staff. All teaching staff utilize ICT for instruction, and educational sites are integrated into teaching practices. Administrative processes heavily rely on ICT, supported by regular maintenance and updates. Notably, the college maintains 204 computers, 57 LCD projectors, 18 laptops, 28 printers, and 16 scanners. Security measures include 35 CCTV cameras. The website is professionally maintained, and power backup is ensured with 3 online UPS systems and solar panels. Various departments have acquired software tools like MATLAB, Zoom, and antivirus programs. Investments in library IT include SOUL 3.0 and INFLIBNET. The college also subscribes to AMC for IT maintenance, ensuring sustained functionality and support.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.mugberiagangadharmahavidyalaya.ac.in/faci_dtls.php?id=58&token=0fd368b523622765dcd2013436c51b5

4.3.2 - Number of Computers

191

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

16307846

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Mugberia Gangadhar Mahavidyalaya maintain and utilize physical, academic, and support facilities through established systems and procedures to ensure effective operations. These systems encompass various aspects such as maintenance schedules, usage guidelines, and resource allocation strategies. For physical facilities like laboratories, libraries, sports complexes, and classrooms, institutions implement regular maintenance protocols to uphold safety standards and functionality. This includes routine inspections, repairs, and upgrades to equipment and infrastructure. Academic facilities often require specific protocols for resource allocation, scheduling, and utilization to accommodate various programs and courses efficiently. This involves coordinating classroom assignments, laboratory bookings, and access to specialized equipment or resources. Support facilities, including computer labs and administrative offices, rely on streamlined procedures for managing resources, troubleshooting technical issues, and providing assistance to users. Centralized oversight and management systems help ensure consistency and accountability across all facilities. Additionally, institutions may employ specialized personnel or committees tasked with overseeing facility-related operations and making informed decisions regarding resource allocation and improvements. By implementing comprehensive systems and procedures, institutions can optimize the utilization of their physical, academic, and support facilities, fostering an environment conducive to learning, research, and development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/images/IOAC_NACC/1709041611Final%20IT%20Bill%20for%204.3.1.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1979

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

39

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://mugberiagangadharmahavidyalaya.ac.in/images/CBP/17377066225.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1212

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1212

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

225

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

37

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

5.3.2 Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies) Response: The College aims to provide resources that develop positive student leaders who will enhance the institutional quality and actively contribute to community environment. Student representatives elected through form of election or selection constitute the College Union. This promotes and develops democracy as a way of life on the campus. There is an Election Supervision Sub Committee ensuring the transparency of the procedure. All election related grievances are addressed by this committee. The Union of the college is constituted by directly elected or selected students from each class. From this forum, office bearers of the college union viz Chairperson, Vice Chairperson, General Secretary, Cultural Secretary, Secretary for magazine, Secretary Ladies' common room, Sports Secretary, Secretary Boys' common room, one Treasurer are elected. The elected or selected student representatives work together with the teacher advisor within the framework of a constitution to provide a means for student expression and assistance in the college affairs and activities. The Union plans and conducts various academic programmes, annual sports competition, annual cultural competition, annual Cultural programme and prize distribution ceremony, Saraswati Puja, College Day celebrations etc. The Student Union plays a vital role in sensitizing students on issues like Disaster Management, road Safty, Tree Plantation, Blood Donation, Anti-ragging, Sreet Drama for Social Awarness, Gender Sensitisation, Equal Opportunity to Students etc. Beside these Secretary Students' union is the Member of Governing Body.

File Description	Documents
Paste link for additional information	https://www.mugberiangangadharmahavidyalaya.ac.in/images/IQAC_NACC/17339180455555.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Mugberia Gangadhar Mahavidyalaya Alumni Association (MGMAA) stands as a cornerstone of support and engagement for the institution, boasting a robust network of 2,949 registered alumni. Through various initiatives such as seminars, workshops, and cultural programs, the association fosters bonds between past and present members of the college community, offering valuable career guidance to students. Beyond academic contributions, alumni actively participate in social initiatives like blood donation camps and Youth Day observations, showcasing their commitment to community welfare. Retired teachers, as esteemed members of the alumni, continue to contribute, inspiring initiatives like the

vermicompost production center, enhancing the college's environmental efforts. Additionally, alumni reunions organized by various departments foster camaraderie among former students. Over the last few years, the association has conducted four academic and extension activities, raising substantial funds for the institution's development. Alumni donated Rs. 2,64,350 to the college during the period 2023-2024.

File Description	Documents
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/alumni_eng.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of institution is reflective of and in tune with the vision and mission of the institution's academic and administrative policy guided by overarching Vision, Mission, Goals, Values and Beliefs of the institution. The College achieved its quality through integration of teaching and learning, advancement of the knowledge through research programmes, and leadership in service and outreach. The collaborative approach of the GB, Principal, Faculty members, Non-teaching staff, Students, Alumni and other Stakeholders towards various policies were guided by the institution's mission and vision. The IQAC, Teachers' Council and Academic Sub-Committee and other Committees meet regularly to discuss on various issues. The GB and Principal actively participated in the policy statements and an action plan which was aligned for attaining the mission of the institute disseminates the vision and mission to all stakeholders and

involves them in forming Annual Quality Assurance Report. Usually, Principal formulated the action plans and interacts with stakeholders and student representative for implementation. IQAC conducts the meeting and takes decisions regarding initiatives to be taken for academic development and related activities. The resolutions are forwarded to G.B/Administrator whenever necessary for implementation. The wide range of academic activities supplemented by the co-curricular, extracurricular activities, the extensions and outreach programmes ensure the improvement and development of the students.

File Description	Documents
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/mission_vision.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution created its effective leadership by using its human resources. Formation of different committees constituted the decentralization process. Teaching and nonteaching staffs were proportionately represented in the Governing Body and are equally responsible for implementation of different policies. Participative management is practiced in the college through following sub committees. These are, RUSA Committee, Building sub-committee, Academic sub-committee, B.P.Ed & M.P.Ed subcommittee, Vocational Courses sub-committee, Library sub-committee, Purchase committee, Finance committee, Development committee, Tender sub-committee, Electric sub-committee, Computer subcommittee, Provident-fund subcommittee, Examination sub-committee, Internal Complaints committee, Students Grievance Redressal cell, Sexual Harassment Redressal Cell, Research Cell, Women's Cell, Environment Cell, Green Club, Institutional Innovation Council (IIC), IQAC. Through the functioning of these committees at different levels with proper stake holder representation and periodic meetings of these bodies, it is ensured that all activities of the college like planning developments, academic calendar preparation, quality venture initiation, fund procurement and allocation, maintenance of discipline and code of conduct, conduct of examinations, conducting various events, extension activities etc. are carried out with the active involvement of the staff members.

Decentralization and participative management are the backbone of the PF Committee of the college. Though the Principal of the college is the Manager of the fund, one senior Associate Professor is appointed as a Convener of the committee. Transparency is maintained regarding the deposit through regular annual financial audit of the fund.

File Description	Documents
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/images/Sub%20Committee/1712317518Sub%20committee.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college develops its strategic plans after discussions held in the IQAC meetings and meetings of the Governing Body. As both these bodies have adequate stakeholder representation, all long-term plans, after fruitful and elaborate discussion in these bodies, are discussed in the college level bodies and finalized after incorporating suggestions and opinions. Adequate taskforces are set up in the college for the successful implementation. Among the strategic plans that have been successfully implemented during the last year, an infrastructural development project with the aim of providing better academic facilities and student housing amenities is worth mentioning. Considering the requirement for additional classrooms, the college has strategically planned the construction of 2nd floor of Baneswar Maity Bijnan Bhavan. However, the college management decided to raise funds from various sources and complete it from its own fund. This extension of 2nd floor now accommodates the Departments of Physics, Botany and Physiology. Besides, for the construction of cycle stand, a strategic plan was devised, and decided to send this project proposal to local MLA for getting the approval of fund through District Magistrate Office. After getting approval we sent the plan estimate vetted by qualified engineer to District Magistrate Office through Block Development office for fund release. After release of fund, we have done tender and after evaluation of both technical and financial bid carefully work order has been placed to lowest vendor for doing the work and the project was successfully completed in the last of 2022.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/images/IQAC_NACC/1708682024Additional%20files_6.2.1_website.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Yes, the functioning of institutional bodies is effective and efficient which is reflecting through policies, administrative setup. For appointment and service rules, the college follows the regulations of college service commission, Govt. of West Bengal. Governing Body of the college works in close contact with Principal to regulate and maintain congenial and academic environment throughout the year. This body is responsible for management of financial resources and infrastructural development. The Principal as secretary of this body, serves as liaison between staff and management committee. The management committee members ensure the activities of the college carried out in accordance with the objectives of the institution. The Principal is given the academic and administrative freedom to carry out his responsibilities which is done through the participation and involvement of staff members and stakeholders. Based on the feedback collected from the students, parents, and other stakeholders on the curricular, co-curricular, academic, and administrative pursuits of the college, directions for performance improvement are given. The GB structure is as follows: 1. President 2. Principal (Secretary) 3. Govt. Nominee-02, 4. University Nominee -02, 5. Teachers' Representative-03, 6. Nonteaching Staff Representative- 01, 7. Donor Member 01, 8. Higher Education Nominee 01, 9. Students' Representative-01, Total 13 The Internal Quality Assurance Cell ensures the overall quality through measures taken for performance enhancement of the college and through the conduct of academic and administrative audit. The day to day activities are executed with the help of Teachers Council consisting of all the teaching faculty members and Librarian. The College Bursar in consultation with the Principal, manages accounting, budget finalisation and other related matters.

File Description	Documents
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/policies.php
Link to Organogram of the institution webpage	https://www.mugberiagangadharmahavidyalaya.ac.in/images/Organogram/1712234351Revised%20Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has initiated staff welfare schemes and measures, both financial and material. These are Extramural Welfare Schemes: Convenient loan with minimum interest from the college co-operative for Teaching, non-teaching, Librarian members, Festival advance and Exgratia for non-teaching and contractual staff, Advance without interest for contractual non-teaching staff and SACT teachers, Free accommodation to the contractual teachers in Hostel, Felicitation during farewell ceremony of the employees, Free shelter at the time of flood or any type of natural disasters for local employees, Appointing the wards of immature death of employees, Usage of college library is open for the wards of employees for Higher studies, EPF Scheme for casual and contractual non-teaching staff with an institutional contribution

of 12% of basic pay. Intramural Welfare Schemes Canteen, Guest rooms, first aid facilities, Rest room and Ramp facilities for differently abled employees, Auditorium, Free usage of Gymnasium, TV with cable connection, refrigerators, musical instruments, Safe locker for individual employee, Vending machine for women employee. Other Welfare Initiatives include: Salary advance is provided to the staff till they get approval from government and on emergency situations. Provident Fund and arrangement of PF Loans. Leave benefits including Casual Leave, Medical leave, On Duty Leave, Maternity Leave for 180 days, Paternity Leave, Earned Leave Surrender, child cre leave etc Allowing deputation to pursue research and the permission to utilize the infrastructural facilities such as laboratory Financial assistance for participation in conferences and workshop Staff members are appreciated for their achievements and gifts of appreciation are given.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/101848/6.3.1_1710758290_13914.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

46

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

02

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**The Institution has different mechanisms for evaluating the**

performance of the teachers. The teachers usually maintain a Daily Work Diary where in the details of classes taken, examination related work, other activities, research related activities etc are recorded by the teacher. It is verified by the Principal to ensure that the work assigned has been properly discharged. Yearly performance Statements are also submitted in University prescribed format by each teacher . The teacher provides a summary of classes engaged including remedial classes, project guidance etc.This document is verified by IQAC and forwarded to the University Office. Teacher prepares an Annual performance Based Appraisal system which contains different sections covering Teaching Learning Evaluation Process, Participation in administrative and co-curricular activities,etc. The details are collected by the Principal & IQAC for action taken. Moreover, the institution collectes students feedback and duly analyse in addition to Performance Appraisal System.The IQAC and the Principal prepare a confidential report of every Teacher. The Principal evaluates the performance of each Nonteaching Staff member with the help of the Office Head Clerk. The questionnaire contains questions related to the technical abilities, job performance based on files handled and completed, drafting and communication abilities, competency, and overall quality of work.

File Description	Documents
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/images/IQAC_NACC/17323597946.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Accounting and auditing systems of any institution plays an important role in enhancing transparency and financial discipline. Recognizing the same, the college has established a well-oiled machinery to conduct internal and external financial audits regularly and systematically. A Statutory audit by External Audit officer appointed by the Government of West Bengal Statutory audit of the college pertaining to the utilization of funds, cashbook verification etc is done by specialized team appointed by the Government of West Bengal. The team visits the college office,

verifies all documents, ensures the procedural formalities, raises queries, and finalises the report of the audit conducted. The audit process is done on an annual basis. Financial Audit of Individual Departments by Internl Auditor The departments are sanctioned funds for utilization for book banks, repairs, and maintenance, conduct of seminars, student benefit schemes etc. Towards the end of every year, the Principal appoints an Internal Audit team for every department, section etc. for the proper verification of records, accounts of funds sanctioned and also verification of Assets and Asset Register. The team comprises of staff members from other departments and is coordinated by the host HoD. A separate team is entrusted with the audit of library. All these mechanisms ensure that the fund utilization is in the most transparent manner and financial records are maintained properly. Any query raised by the auditor is cleared by a team of Office Superintendent, Head Accountant, Bursar and Management staff in charge of finance.

File Description	Documents
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/images/FA/1737972626internal%20audit.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

205933

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The mobilization of resources is focused on achieving the organization's objectives while ensuring transparency and accountability. The institutional budget is prepared based on the requirements of various departments and committees to meet the organization's goals and strategic plans.

As a grant-in-aid organization, financial resources are limited, and mobilizing funds presents significant challenges. Despite these constraints, we successfully secure funding from both governmental and non-governmental sources. These funds are allocated for general development initiatives, such as infrastructure improvements, including the procurement of books, equipment, and software for the library, as well as renovations to staff rooms, repairs to doors and windows, and upgrades to the principal's office and gymnasium.

Funds are also utilized to organize Faculty Development Programs (FDPs), conferences, seminars, and endowment lectures. Support is provided to departments for conducting educational excursions, fieldwork, seminars, workshops, and similar events. Additionally, the funds are used to implement student fee waiver schemes and organize sports and cultural activities, including annual sports competitions, intercollegiate sports meets, and cultural programs.

Through the National Service Scheme (NSS), funds are allocated to promote the institution's social responsibilities. To encourage green practices, funds are used for initiatives like installing LED lights, remote-controlled ceiling fans, and solar panels, conducting green audits, segregating waste, maintaining medicinal plant gardens, and purifying pond water. These measures contribute to the institution's commitment to sustainability and environmental responsibility.

File Description	Documents
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/images/IOAC_NACC/17373678626.4.3%20Additional.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Quality Assurance Strategies and processes

- 1.To maintain academic excellence in teaching learning and evaluation.
- 2.To ensure Academic and Administrative Audit (AAA) every year by the college.
- 3.To ensure the departmental Audit in each semester regularly
- 4.IQAC Meeting for Result Analysis.
5. IQAC envisages quality in learning by student centric methods and ensures credibility of evaluation through continuous assessments and feedback collected through online and offline mode.
- 6.To uphold improvement and efficiency including the career advancement of teachers and the general functions and operations of the institution.
- 7.Quality measuring mechanisms like surprise tests, quizzing, online debate, elocutions were done.
- 8.To introduce more job oriented vocational courses for better placement
- 9.To make use of the development strategies reflected in the Perspective Plan. Structures & methodologies of operations and learning outcomes IQAC has arranged several webinars and online classes in order to maintain continuity in teaching-learning process.
- 10.Five students from Mathematics dept. have received the prestigious INSPIRE Award in the year 2023.
- 11.Participation in NIRF.
12. Feedback system has been updated with the UGC guidelines.

File Description	Documents
Paste link for additional information	https://www.mugberiagangadharmahavidyalaya.ac.in/images/IQAC_NACC/17373688706.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution's quality assurance strategies are pivotal in ensuring academic excellence and institutional progress. Through rigorous academic and administrative audits, regular departmental evaluations, and structured IQAC meetings, the institution fosters a culture of continuous improvement and accountability. Emphasizing student-centric approaches, such as ongoing assessments and diverse feedback mechanisms, enriches learning experiences while enhancing the credibility of evaluations. By integrating both online and offline feedback systems, inclusivity and transparency in decision-making are prioritized.

Efforts to improve operational efficiency are evident in initiatives like faculty career advancement schemes and the introduction of job-oriented courses, which create a dynamic and future-ready academic environment. The institution's focus on fostering entrepreneurship through the Institutional Innovation Council bridges academic learning with workforce demands, enhancing student employability and entrepreneurial competencies.

Proactive adaptability is demonstrated through initiatives like seminars and even pandemic-response projects, such as sanitizer development. A strong commitment to learning outcomes is reflected in improved pass rates and notable student achievements, showcasing dedication to academic excellence.

Incremental progress is driven by faculty development programs, strategic collaborations, and active participation in rankings like NIRF, ensuring continuous growth and alignment with global benchmarks. These strategies cultivate a vibrant, innovative, and inclusive learning community, committed to excellence and holistic development, preparing students to excel in a competitive and dynamic world.

File Description	Documents
Paste link for additional information	https://www.mugberiangangadharmahavidyalaya.ac.in/images/IQAC_NACC/17372269016.5.2%20link.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.mugberiangangadharmahavidyalaya.ac.in/images/IQAC_NACC/1737372781Annual%20Report%202023-24.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution's commitment to promoting gender equity, aligned with the Sustainable Development Goals, is commendable, and its various practices reflect a holistic approach to fostering equality. Key initiatives include ensuring campus safety through CCTV surveillance and a strict identity card policy, which enhance security and access monitoring. Committees like the Internal Complaints Committee, Anti-Ragging Committee, and Students

Grievance Committee provide essential platforms for addressing grievances, while the Psychological Counselling Cell offers vital mental health support.

Efforts like establishing a Day Care Centre cater to the needs of working parents, and self-defense training programs empower female students. The college also fosters gender awareness through gender-sensitization courses, special lectures, and International Women's Day observances. Providing a ladies' common room with a sanitary napkin vending machine is a proactive step toward addressing menstrual hygiene.

Inclusion of gender issues in the curriculum, seminars, and discussions further promotes awareness. Balanced gender representation, especially in the casual workforce and decision-making committees, ensures equal opportunities. Equal facilities such as separate toilets and hostels, along with separate sports and cultural programs, cater to all genders, promoting fairness.

By implementing these comprehensive measures, the institution is creating an inclusive environment that empowers students, fosters gender sensitivity, and ensures that voices of all genders are heard and respected in decision-making processes. These initiatives demonstrate the institution's dedication to advancing gender equality on campus.

File Description	Documents
Annual gender sensitization action plan	https://www.mugberiagangadharmahavidyalaya.ac.in/images/IQAC_NACC/1729005931gender%20equity.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.mugberiagangadharmahavidyalaya.ac.in/images/IQAC_NACC/1731399146gender%20equity%202023-24(%20sayantika)%20new%20pdf.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college integrates the waste management system along with campus cleaning for better efficiency and sustainability. The main initiatives taken for the waste management are given as below:
Solid waste management: The college provides separate Dust bins for degradable and non degradable solid waste before each department and corridors of the college to collect solid waste and bio degradable waste are used for Vermi Composting for organic manure that can be used for organic farming thereby minimizing waste effectively.

Besides, the College has signed a MoU with SOLID LIQUID WASTE MANAGEMENT PROJECT, Bhupatinagar for management of solid waste throughout the year. **Liquid waste management:** The college has a proper sewage system in all the washrooms of the college, canteen and departments with laboratory. The college takes appropriate care to prevent water stagnation and mosquito breeding. The rain water from the terrace of the college is directed towards the pond through pipes that ensures a recharge of the water .

E-Waste Management: The e-waste is collected from the department and stored in a specific waste-collection bin and submitted to concern vendor for its proper management.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling

A. Any 4 or all of the above

Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College instills in its students values such as mutual respect, effective interpersonal relationships, love for the motherland, and a clear understanding of the importance of creating an inclusive environment that fosters tolerance and harmony across cultural, regional, linguistic, communal, and socio-

economic diversities. Staff members consistently promote and practice these values in their daily teaching.

The college organizes a variety of annual events, including Pre-Puja Celebrations, International Mother Language Day, cultural programs on Saraswati Puja, National Science Day, Raksha Bandhan Utsav, and farewell ceremonies. Special privileges are offered to socially disadvantaged students, such as ST/SC/OBC/Minorities, through reserved seats and scholarship opportunities from the college, State, and Central Government resources. Webinars raise awareness about financial aid schemes like the Student Credit Card and other scholarships to support economically weak students.

Additionally, the college engages in community services and awareness programs related to human rights, women's issues, and social causes through NSS, NCC, Unnata Bharat, Eco Club. Mentor meetings are regularly held to encourage students to discuss their academic and personal challenges. Teachers also adopt bilingual teaching methods to support students facing language barriers. The college celebrates all festivals equally and promotes linguistic and cultural diversity, while also organizing national observances like Independence Day and Republic Day, fostering national pride and social responsibility among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Responsibilities: The college fosters community responsibility by organising blood donation camps . The HEIs make special efforts to inculcate democratic values as well as responsibilities in order to be good citizens. The affiliating university has made two courses mandatory for UG first and third year students viz. 'Democracy, Elections and Good Governance' and 'Introduction to Indian Constitution' respectively. A 'Certificate Course on Human Rights' was conducted in the college. The institution upholds human values and extends flood relief to the needy victims of natural disasters. To promote a sustainable environment, Swachh Bharat campaigns and Tree Plantation drives are organised. As part

of the campaigns, environmentally safe practices such as plastic ban, tobacco bans, the importance of water conservation, and pollutionfree zones are promoted regularly. Awareness programmes for proper E-waste disposal are also organised Democratic values Voter awareness programmewere organized to create awareness and strengthen democracy. Day celebrations like Constitution Day, 26th January "Republic Day, 15th August as Independence Day, Voters' Day and Human Rights Day are celebrated. A new-voter registration campaign was also organized in the college. Citizens' rights A programme involving local police personnel on cyber security is organized.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.mugberiagangadharmahavidyalaya.ac.in/images/IOAC_NACC/1733674313AQAR%202024%20Constitution%20Obligation%202.pdf
Any other relevant information	https://www.mugberiagangadharmahavidyalaya.ac.in/images/IOAC_NACC/17367663257.1.9%20supporting%20AQAR%2023-24.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has organised several programs to commemorate significant national and international events such as seminar on 77years of Independence Azadika Amrit Mahotsab, 74rdRepublic day, 127th Birthday celebration of Netaji Subhas Chandra Bose, Gandhi Jayanti, International Women's Day ,International Yoga Day, International plastic bag free day, International Music day to mention a few among many others. We have organised relevant webinars, seminar and awareness programs, to engage students and faculty members in celebrating the importance of these events. Some notable events are Independence Day Celebration, NSS Day, 26.10.2023- Ishwarchandra Vidyasagar birthday celebration 02.10.2023- Gandhi Jayanti Celebration 11.11.2023- State Level Webinar organised by NSS units on "Maulana Abul Kalam Azad: His Contribution to the Indian Education System" to commemorate National Education Day 26.11.2023- Observation of Constitution Day by reading out the Preamble 23.01.2024- 127th Birth Anniversary of Netaji Subhas Chandra Bose 26.01.2024- 73nd Republic Day Celebration 02.07.2024- 61th college foundation day 08.03.2024- State Level Webinar on "Women in Leadership: Challenges for Achieving an Equal Future in Covid 19 World", organised by Women Cell- Celebration of 173th Birth Anniversary of Rabindranath Tagore The detailed reports on the commemorative days observed in the college are uploaded below.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1 Title: Integrated Approach towards Community Outreach

Mugberia Gangadhar Mahavidyalaya fosters inclusivity and supports underprivileged communities by offering socially relevant programs that integrate individuals into developmental efforts.

Objectives: 1. Empower communities holistically by addressing social, economic, and educational needs. 2. Promote sustainable development through long-term, resilient solutions. 3. Enhance community capacity through skill development and education. 4. Facilitate knowledge sharing among stakeholders.

Practice: The college implements capacity-building, sustainable development practices, and leadership training. It organizes environmental awareness, safety programs, health check-ups, blood donation camps, and entrepreneurship training (e.g., vermicomposting, mushroom cultivation).

Evidence of Success: The college facilitated two bio-villages, supported start-ups, and conducted 70 community programs in five years.

Best Practice - 2 Title: Holistic Development

Mugberia Gangadhar Mahavidyalaya adopts a comprehensive threefold developmental model for holistic growth, integrating physical, mental, and emotional well-being.

Objectives: 1. Promote balance between physical, mental, and emotional health. 2. Cultivate social, interpersonal, and

cognitive skills. 3. Foster environmental awareness and sustainability.

Practice: The college offers multifaceted education, physical health initiatives, mindfulness training, creative expression, and environmental projects. Social, cognitive, and physical development is encouraged through various programs and activities.

Evidence of Success: The college has seen improved academic performance, positive behavioral changes, active community participation, and enhanced physical well-being.

File Description	Documents
Best practices in the Institutional website	https://www.mugberiangangadharmahavidyalaya.ac.in/best_practice.php
Any other relevant information	https://www.mugberiangangadharmahavidyalaya.ac.in/images/IOAC_NACC/1733910986photo%20gallery%202023-24-compressed.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Title:Fostering Innovation, Entrepreneurship, and Community Development: A Narrative Journey of Mugberia Gangadhar Mahavidyalaya

Mugberia Gangadhar Mahavidyalaya (MGM), founded in 1964 in rural Purba Medinipur, West Bengal, is dedicated to fostering community development and empowerment through quality education. MGM has diversified its academic offerings, promoting innovation, entrepreneurship, rural development, and women's empowerment.

MGM's Institute Innovation Council (IIC) aligns with the National Innovation and Start-up Policy, creating an entrepreneurial ecosystem through workshops, competitions, industry visits, and mentorship. The college has received accolades, including a 3-Star IIC rating and the Best Poster Award at the IIC regional meet. MGM also participates in the Smart India Hackathon and partners with Brainware University, fostering innovation through the Mentor-Mentee program.

In rural development, MGM offers training in vermicomposting, mushroom cultivation, and rainwater harvesting, while promoting sustainable practices like solar-assisted water purification and bio-gas production. Their bio-pesticide "Brahmastra" encourages eco-friendly farming.

MGM is also committed to women's entrepreneurship, empowering female students to start ventures like yoga centers, self-defense training, and marketing traditional products. These efforts foster gender equality and economic independence, contributing to the socio-economic fabric of the region and driving sustainable change.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of Action 2024-2025: Mugberia Gangadhar Mahavidyalaya

Vision : Elevate Mugberia Gangadhar Mahavidyalaya as a center of academic excellence and holistic development, emphasizing inclusivity and sustainability.

- 1. Autonomous Status :** Decided to submit application to the UGC to attain autonomous status for academic flexibility and curriculum innovation.
- 2. Academic Excellence :** Introduce industry-relevant courses in fields like AI, Data Science, and Entrepreneurship. Enhance faculty and student development through workshops, competitive exam coaching, and the establishment of an Innovation Cell.
- 3. Infrastructure :** Upgrade labs, libraries, and digital infrastructure with smart classrooms, LMS, and robust Wi-Fi. Advance green initiatives through solar panels and campus beautification efforts.
- 4. Student Engagement :** Expand programs like NSS, NCC, and Unnata Bharat Abhiyan, promoting health, mental well-being, and career readiness through counseling and workshops.
- 5. Community Outreach :** Strengthen partnerships with Local

Bodies for community projects. Conduct skill-based workshops to empower local youth and women in entrepreneurship.

6. Sustainability & Inclusivity : Promote eco-friendly practices and ensure accessibility for differently-abled students. Conduct gender-sensitivity and inclusivity programs.

7. Quality Assurance : Prepare for NAAC, ARIIA, IIC, and NIRF accreditations. Strengthen IQAC processes and feedback mechanisms for consistent quality improvement.

8. Faculty Welfare : Facilitate faculty and staff development, including health benefits, motivational programs, and professional growth opportunities.

9. Culture & Alumni : Organize cultural events to preserve heritage and foster alumni engagement through mentoring and networking.

Monitoring : Establish a review committee to oversee progress and present an annual report, fostering ongoing enhancement toward excellence.